

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
 City of Batac 2906 Ilocos Norte

A0773088

| Supplier : NOVELTY ENTERPRISES Address : City of Batac TIN : 110-555-521-000 | | | P.O. No. : 07308603-2021-07-432 Date : July 07, 2021 Mode of Procurement : NP-Small Value | | |
|---|------|---|---|-----------|-----------------|
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | PR No.: 2021-05-088 (07308603)- Porphyra | | |
| Place of Delivery : MMSU, City of Batac Date of Delivery : within 25 calendar days upon receipt of P.O. | | | Delivery Term : FOB Destination Payment Term : N/30 | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| 14111507-PP-M02 | ream | PAPER, MULTICOPY, 80gsm, size: 216mmx330mm | 10 | 200.00 | 2,000.00 |
| 14111507-PP-C01 | ream | PAPER, Multi-Purpose (COPY) A4, 70gsm | 10 | 164.00 | 1,640.00 |
| 14111531-RE-B01 | pcs | RECORD BOOK, 300 pages, size: 214mmx278mm min | 10 | 75.00 | 750.00 |
| 31201503-TA-M01 | roll | Tape, masking 24mm, 5m length | 10 | 30.00 | 300.00 |
| TOTAL | | | | | 4,690.00 |
| (Total Amount in Words): Four Thousand Six Hundred Ninety Pesos Only | | | | | |
| <p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours,</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p style="text-align: center;"><i>Shirley C. Agrupis</i> _____ Signature over Printed Name of Supplier</p> <p style="text-align: center;"><u>7-30-21</u> _____ Date</p> </div> <div style="width: 45%; text-align: center;"> <p>SHIRLEY C. AGRUPIS President Mariano Marcos State University OFFICE OF THE PRESIDENT</p> </div> </div> | | | | | |
| Fund Cluster : 07308603 Funds Available : _____ <div style="display: flex; justify-content: center;"> <div style="text-align: center;"> <p><i>Imelda C. Corpuz</i> _____ IMELDA C. CORPUZ Chief, Accounting Office</p> </div> <div style="margin-left: 20px;"> <p>✓</p> </div> </div> | | | PRIME FERDINAND FRANCO President for Academic Affairs Date of the ORS/BURS: _____ Amount : _____ | | |